

Monroe County Community College

Nurse Aide (CNA 100)
Orientation

Nurse Aide Orientation

- Goal –
 - Receive information in preparation for class

PLEASE READ ALL THE IMPORTANT INFORMATION IN THIS PRESENTATION.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR INSTRUCTOR (CONTACT INFORMATION AVAILABLE VIA WEBPAL) OR THE HEALTH SCIENCES DIVISION AT 734-384-4102.

Note: If you have to drop this class, please do not delay. This will facilitate enrollment from the waitlist.

Textbook

- Mosby's Essentials for Nursing Assistants, 5th edition by Sorrentino.
- Available at the Bookstore in the "A" Building on main campus.
- **Please bring with you on the first day of class.**

Health Requirements

- A history and physical (H &P) examination, TB test, and immunizations are required for all students – details of each requirement will be included later in this orientation. All requirements must be complete by the start of clinicals.
- Students should begin working on health requirements NO SOONER than 2 weeks prior to the course start date (to avoid the potential for unnecessary expense)

History and Physical

- An overall health history and physical exam to be completed by a health care provider is required of all students. The form is available on the College website-link below.
- Students will not be allowed to participate in clinical unless the entire form is completed and approved by the instructor.
- http://www.monroecc.edu/health_sciences/

Select the MCCC Health Sciences History and Physical-Initial link

Hepatitis B

- It is strongly recommended that students have current protection against Hepatitis B.
- Student should provide documentation of:
 - Hepatitis B vaccination (series of 3 completed or in progress) OR
 - Blood test (titer) documenting immunity (Hep B antibody testing)

Tetanus Toxoid

- Students must have immunization within 10 years of admission to the program.
- Date of immunization needs to be documented on the H & P Form.

Communicable Diseases

- Measles/Mumps/Rubella: Students are required to have documentation of:
 - 2 MMR vaccines OR
 - Bloodwork (titers) drawn to document immunity
- Varicella: Students are required to have valid documentation of:
 - 2 varicella vaccines OR
 - Bloodwork (titers) drawn to document immunity OR
 - Documentation of the disease by their Health Care Provider
- Titer results indicating “non-immune” or “equivocal” for MMR and/or Varicella will require a student receive 2 doses of the vaccine(s), 1 month apart. No additional titers will be required after receiving the vaccines as described above.

Tuberculosis Testing

- Students are required to complete a two-step tuberculin skin test.
- **There must be at least 7 days between the first and second test.** Please plan accordingly.
- Students who previously had a two-step TB test (with negative results), can provide appropriate documentation, and can provide documentation of annual, negative results thereafter (if applicable), will not have to repeat the two-step process.
- If a student's skin test is positive, had TB previously or cannot have the skin test for any reason, a negative chest x-ray result is required.
- The date you had the test and the date it was read must be documented on the H & P Form.

History and Physical (H & P) Form

- All portions of the form must be completed by a health care provider. A stamp or label must be affixed with the name, address, and phone number of the facility completing the form.

- http://www.monroecc.edu/health_sciences/

Select the MCCC Health Sciences History and Physical-Initial link

Health Care Resources

- Other than your personal physician, the following health care providers regularly help students complete their health requirements:

ProMedica Monroe
Corporate Connection

901 N. Macomb St.

Suite 1

Monroe, MI 48162

734-240-4150

Monroe County Health
Department

2353 S. Custer Rd.

Monroe, MI 48161

(Corner of Herr & M-50)

734-240-7853

Criminal Background Check

- All students are required to complete a background check.
- Students residing in Michigan for the past 3 years can have it completed by the College for free.
- **A form will be provided by your instructor once the course has begun, which will need to be completed and returned.**
- Students that are not Michigan residents or have not resided in Michigan for the last three years will be required to complete a national background check through an agency designated by the college at the student's expense.

Criminal Background Check

(continued)

Any positive background check may prohibit enrollment or participation in the course, but will be considered on a case-by-case basis. All positive background checks, including misdemeanors, that prohibit student clinical placement are usually enough to prohibit enrollment and/or continuing participation in the course. Failure to disclose criminal history will also prevent participation in the course and will result in course dismissal.

Health Insurance

- All students are required to have/maintain health insurance while in this course.
- All students must provide their instructor with a photocopy of current proof of health insurance. A copy machine is available in the Health Education building for 25¢ per page.

Malpractice Insurance

- The college provides malpractice insurance for all nurse aide students free of charge.

Drug Screening

- After your course is underway, your instructor will send you to a designated facility for random drug screening (prior to participating in a clinical environment).
- You must be registered in the class and have a letter from your instructor in order to complete the drug screening.
- Initial drug screening fees are covered by the lab fee associated with the course; however, fees associated with additional testing and/or a medical review (if necessary) are the student's responsibility.

Drug Screening (continued)

- Students are expected to abstain from the use of any illegal and/or mind altering substances at all times. Students should also abstain from any prescribed drugs prior to clinical experiences which could impair judgment or function.
- Students who do not follow this policy will be dismissed immediately.
- Students who display suspicious behavior must give permission for immediate laboratory screening for any foreign substances, at the student's expense. Declining to test at any stage of the investigation will result in immediate course failure.
- Any positive test will result in course failure unless further testing refutes the test findings. There will be zero tolerance for breaches in this policy.

CPR Training

- All Nurse Aide students are required to be certified through the American Heart Association in Basic Cardiac Life Support (CPR) including adults, children, infants and use of AED. It must be a Healthcare Provider or Pro level certification. HPE 151 (First Aid and Safety) does NOT fulfill this requirement.
- A copy of current CPR certification must be provided to your instructor prior to participating in clinical.

CPR Training - Courses

- American Heart Association courses are offered through the Respiratory Therapy Student Club at MCCC. Please call 734-384-4103 for more information
- Students can visit www.heart.org to find other American Heart Association BLS course offerings
- Students are responsible for all expenses involved in certification.

Dress Code

The purpose of the dress code is to provide for safety and asepsis, and to present a professional image. Students are expected to adhere to the dress code of the clinical setting and MCCC.

- Conservative, loose fitting scrubs or uniforms that are clean and wrinkle-free. Scrubs may be any color. Avoid distasteful or inappropriate prints/patterns.
- White/neutral shoes and socks/ hose -- shoes and laces shall be clean.
- Fingernails should be short and clean. Nail polish and false nails are not permitted.
- Jewelry should be modest and safe if worn. Earrings, a single set, should be small and inconspicuous. Gauge piercings/plugs or gauged earlobe openings are **NOT** permitted. In some clinical settings, no jewelry is permitted.
- No visible body piercing/jewelry are permitted in clinical settings (except as noted for ears).
- Tattoos must be covered in the clinical setting.
- Hair: Hair must be off the collar and pinned back in a neat, attractive style. Beards and mustaches, if worn, must be well groomed, neatly trimmed, and of reasonable length (no longer than 1/2").

YOU ARE NOT REQUIRED TO WEAR SCRUBS ON THE FIRST DAY OF CLASS.

The instructor will let you know at what point scrubs are required.

Nurse Aide Student Information Handbook

- Additional information and detail regarding policies and procedures unique to the CNA 100 course are available in the Nurse Aide Student Information Handbook.
- Students are strongly encouraged to read and review the handbook prior to the first day of classes and will be given a copy by the instructor on the first day of class.
- Students may access an electronic version of the handbook by visiting the Course's webpage (Departments>Health Sciences>Nurse Aide) or directly visiting the site below:

http://www.monroecc.edu/health_sciences/cna.htm

Nurse Aide Orientation Complete

Below are the materials that are required to be completed/in progress on your first day of class. If these requirements are not complete/in progress, you may be dismissed from the course.

REMINDER: Students should begin working on health requirements **NO SOONER** than 2 weeks prior to the course start date.

- Obtain health insurance
- Sign up for a CPR class
- Purchase text book package from bookstore
- Purchase a transfer/gait belt (available in the bookstore)
- Read the Nurse Aide Student Information Handbook (available online)
- History and Physical Form completed by health care provider
- Proof of immunization/ Lab results (blood tests) for:
Rubella, Rubeola, Mumps, Varicella
- Immunizations (including dates):
Hepatitis B, Tdap, Two-step TB test